



Halls Head Bowling and Recreation Club (Inc.)

## Minutes

Minutes of the Board of Management Meeting

**Date:** 15<sup>th</sup> March 2024

Meeting Opened at: 08:30am

**Present:** President Wayne Langborne, Vice President Bob Plater, Secretary Graham Doy, Treasurer Trevor Verran, Director Ladies Bowls Kaye Sewell, Director Men's Bowls John Parker, Director Partnerships Bill Morgan, Director House Peter Little, Director of Bar Lyndon Wallis Director, Paul Dutton Peel Bowling and Social Club.

**Apologies:** Director Catering Robyn White

**Obituaries:** Norm Quigley, Geoff Caldwell

**Safety:** Nothing reported

**Motion** Accept Minutes 14th February 2024

Moved by Bill Morgan, Seconded by Bob Plater and carried without dissent.

Signed by President \_\_\_\_\_

**New Members:** New members approved Noel Cunningham (bowler) and Scott White (Social)

**Motion** to accept new member applications

Moved by Peter Little

Seconded Bob Plater and carried without dissent.

**Correspondence:**

Email to BowlsWA re Meadow Springs Ineligible Player Complaint

Email to MDBL re Meadow Springs Ineligible Player Complaint

Interactive membership board – handed to bowling director for action

**Motion** to accept Correspondence

Moved by Lyndon Wallace

Seconded Bill Morgan and carried without dissent.

**Reports:**

Finance and Administration – see attached

Green and Grounds – see attached

Men's Bowls – see attached (note: nominations not received to fill all Men's Bowls Committee positions)

Ladies Bowls – see attached

House – verbal

Partnerships – attached

Bar – attached

Catering – no report

**Motion** to accept Reports

Moved by Trevor Verran

Seconded Bill Morgan and carried without dissent.

**Strategic Plan Update**

Governance – attached

Bowls - attached

## **General Business**

**Annual General Meeting** scheduled for May 13th, 2024

**Life Membership** nominations close 31<sup>st</sup> March 2024. Club By Laws Clause 2.1 The Board shall form a sub-committee of Members to review submissions made for Honorary Life Membership at least ten (10) days before the AGM and pass their recommendations back to the Board, for final endorsement.

**Election of Board** Clause 15.2 of the Constitution. Vacant positions;

President (elected for a 2-year term)

Vice President (elected for a 1-year term)

Secretary (elected for a 1-year term)

Treasurer (elected for a 2-year term)

Director of Bar (elected for a 1-year term)

Director of Partnerships (elected for a 1-year term)

Vacancies also for non-board directors (Bowls x 2, Catering, House, Grounds, Social)

**Motion** – Club By-Laws and Bowling By-Laws and Conditions of Play be adopted.

Moved by Graham Doy

Seconded Trevor Verran and carried without dissent.

**Motion** – Increase annual membership subscriptions (Constitution Clause 13.1)

- Social \$35 (same)
- Restricted \$195 (increase \$5.00)
- Bowling Member \$260 (Increase \$10.00)
- Country Member \$70 (no change)
- Junior member \$60 (no change)

Moved by Bob Plater

Seconded by Trevor Verran and carried without dissent (Sewell, Morgan and Parker voted in favour via email).

Strategic Plan Action Plan updates;

1. Governance – June, September, December, March
2. Finance and Administration – July, October, January, April
3. Bowls – June, September, December, March
4. Facilities and Services – July, October, January, April
5. Greens and Grounds – August, November, February, May

6. Partnerships, Memberships and Marketing – August, November, February, May

**Action Items**

1	Sponsorship for Pennant Shorts. Bill Morgan to approach Georgiou.	
2	Building security – there is no key register and it is not known who holds keys. 17/11 Graham Doy and Peter Little to resolve. 12/01 – underway 16/02 Ongoing	Done
3	Arrange Board celebration dinner – Bill Morgan	
4	IT training for match room. 17/11 John Parker to determine what training is required and advise Secretary 12/01 Ongoing 16/02 Ongoing – list of requirements sent to Admin 15/03 Ongoing	Ongoing
5	Purchase new Club Shirts <b>Action:</b> Wayne Langborne to follow up 17/11 No update 12/01 Order 22 pair K2 pennant shorts (11 men and 11 women) – G Doy - complete 12/01 Ramp up Apparel Committee next 2 weeks 16/02 Will pursue once pennant season complete. Suggest home and away shirts. 15/03 Ongoing	Ongoing
6	MDBL correspondence to be forwarded to Bowl Divisions – G Doy to investigate	
7	Project Works Committee to prepare Business Case for Bi-fold doors)	Ongoing
8	Archived documents no longer required to be removed from storage room. Peter Little/Nikki Cairnduff	Ongoing
9	Investigate Hall Hire fees – Trevor Verran	
10	Prepare a budget for 2024/25 along with 5 year financial plan Resp: Trevor Verran	May
11	Life memberships – call for nominations – close 31st March Resp: G Doy	31 March

**Date of Next Meeting:** Friday 19<sup>th</sup> April 2024

Meeting Closed: 10:10

Graham Doy

Secretary