



Halls Head Bowling and Recreation Club (Inc.)

Minutes

Minutes of the Board of Management Meeting

Date: 17th November 2023

Meeting Opened at: 08:35am

Present: President Wayne Langborne, Secretary Graham Doy, Treasurer Trevor Verran, Director Men's Bowls John Parker, Director Partnerships Bill Morgan, Vice President and Director Greens and Grounds Bob Plater, Director House Peter Little, Director of Bar Lyndon Wallis Director,

Apologies: Director Ladies Bowls Kaye Sewell

Obituaries: Geoff Webb
Jim Morrissey

Safety: Incident at C green when member Claidia Hopper slipped and may have broken her ankle. Robin White has completed an incident report. To be fully investigated **Action:** Bob Plater, Graham Doy

Motion by Peter Little 2023

Move to approve the minutes of the 12th October 2023 meeting.
Seconded by Bill Morgan and carried without dissent.

Signed by President

New Members: New members approved total fourteen. 8 – social (441), 2 restricted (87), 2 full (293).

Motion by Bob Plater

Move to approve new Members.
Seconded John Parker and carried without dissent.

Inward Correspondence:

Certificate of Analysis – Water

Resignation bowler Dennis Nagle

Resignation employee Susan Ross

Wendy Murphy Mandurah City Council congratulations nomination for Sports Award 2023

Keith Guelfi requesting apology

Outward Correspondence

Email to Keith Guelfi re outcome of investigation of misconduct.

Email to Men's Bowling Committee re outcome of Keith Guelfi complaint of misconduct.

Email to voting members re adoption of revised Constitution.

Letters from President to Lindsay Brown and Lorraine Heckingbottom thanking them for their contributions to the HHBC.

Motion by Bob Plater

Move to accept correspondence

Seconded Peter Little and carried without dissent.

Reports:

Finance and Administration – see attached

Green and Grounds – verbal update

Men's Bowls – see attached

Ladies Bowls – no report

House – attached

Partnerships - attached

Bar – no report

Catering – see attached

Motion by Peter Little

Move to accept report

Seconded Lyndon Wallace and carried without dissent.

Strategic Plan Update

Grounds and Greens – verbal update (most objectives being managed by Project Works Committee).

Partnerships – see report

General Business

1. Project Works Committee charter discussed with team and signed off 27th October. Bruce Walter appointed Chairperson of this team.
2. Motion by Graham Doy
Move to close office from close of business Friday 22nd December, reopening Tuesday 2nd January.
Seconded Peter Little and carried without dissent.
3. Finance Committee to not only include funding and grant opportunities but also cost saving initiatives.
4. Discussed possible date for General Meeting to adopt revised Constitution – Monday 11th December at 5:00pm if Peter Brophy completes and amendments and the three people who made comment accept those amendments.
5. Discussed building security – there is no key register and it is not known who holds keys. Graham Doy and Peter Little to resolve.
6. Christmas Greeting cards to be sent to partners.
7. Explore options for different packaged beer.
8. Discussed Green Fees – leave as is.
9. IT training for match room. John Parker to determine what training is required and advise Secretary

Strategic Plan Action Plan updates.

1. Governance – June, September, December, March
2. Finance and Administration – July, October, January, April
3. Bowls – June, September, December, March
4. Facilities and Services – July, October, January, April
5. Greens and Grounds – August, November, February, May
6. Partnerships, Memberships and Marketing – August, November, February, May

Action Items

1	Beer tickets and bar drinks for volunteers. Lindsay Brown and Lyndon Wallace to investigate. 12/10 Treasurer to analyse expenditure. <i>See By-Laws Clause 5 Complimentary Drinks. Only a member of the Board of Management may authorise the issue of a specified quantity of complementary drinks, which shall be recorded in detail in a book kept for that purpose.</i> 17/11 Review system G Doy/L Wallace	Ongoing
2	Building security – there is no key register and it is not known who holds keys. 17/11 Graham Doy and Peter Little to resolve.	Ongoing
3	Explore options for different packaged beer. Lyndon Wallace 17/11 Lyndon Wallace	Ongoing
4	IT training for match room. 17/11 John Parker to determine what training is required and advise Secretary	Ongoing
5	Purchase new Club Shirts Action: Wayne Langborne to follow up 17/11 No update	Ongoing

Date of Next Meeting: Friday 8th December 2023

Meeting Closed: 10:23

Graham Doy

Secretary

HHBC Board Meeting Friday 17 November 2023

Director Men's Bowls Report

Coaches Going well Vicki and Jacki and lots of volunteers holding a Junior Coaching Day today for about 100 primary school kids.

Men's Bowler of the Year award

A formula for deciding this award was agreed by the Men's Bowls C'tee, a spreadsheet was set up and it was decided to name the award after a sponsor (e.g Mitsubishi who would put up a cash prize). We have spoken to Director Partnerships and hope we get a good one.

Presentation night 27 April 2024 I still need to have a meeting with the President, Kaye Sewell, and Robyn White to progress some basic matters Probably wait until January.

Corporate Bowls

Started two weeks ago and is going well thanks to Peter Jamieson and his big band of volunteers. Hope to start a week later next year to avoid a clash with Mens Pennants.

Mens Bowls Committee Asked me to raise the following matters;

Prize Money & Scroungers Rules

According to the constitution we need to have the recent increases in championship prizemoney endorsed by General Meetings of both Mens and Ladies bowls to update the conditions of play. In addition Michael Beer has asked that the scroungers rules be incorporated in the conditions of play as he is coping grief from long time members who keep asking him to change the rules. I believe we can address both issues when the New Constitution is passed and Secretary and his sub committee update the conditions of play.

Honour Boards

Over East Clubs are getting rid of Honour Boards and using electronic screens instead. For info.

Heat Policy

Dave Butler asked to raise at the MDBL half yearly meeting. Don't know the outcome as the Men's meeting is next week.

Match Committee

is going well. There is still a need for proper training of Director Bowls and most of the match Committee in making best use of our expensive and sophisticated IT network.

Umpires Equipment and Toolbox

Don't know where we are with this one. Jenny Petty was involved as was Peter Brophy

Keith Guelfi investigation

Resulted in a finding of no misconduct. Keith has written to the club demanding a public apology. The matter will be discussed and finalised after the next Men's Bowls Committee next Friday.

Numbers for Men's pennants

We seem to have a large number of pennant players unavailable each week. We have not been able to run bankers as anyone who is capitated and can breathe is playing at the moment. This situation is stressful for selectors and makes it difficult to drop people who are underperforming. At the next meeting of the Men's Bowls C'tee we will look at why this is happening. If there is no obvious reason we will need to consider reducing the number of teams next season.

Numbers : As at 29 October regularly over 20% unavailable

	<u>SATURDAY</u>	<u>TUESDAY</u>
Numbers required each week	<u>104</u>	<u>96</u>
Committed for season	107	98
Available for part of the season	10	15
Nominated as reserves	7	10
Nominated as emergencies	<u>1</u>	<u>1</u>
TOTAL	<u>125</u>	<u>124</u>

General Business – Green Fees

John Parker

Director Men's Bowls

Secretary

From: Graham Doy <graham.doy@icloud.com>
Sent: Thursday, 16 November 2023 7:05 AM
To: Secretary
Subject: Fwd: House Report

Begin forwarded message:

From: Peter Little <auseuro2@icloud.com>
Subject: House Report
Date: 15 November 2023 at 12:34:51 pm AWST
To: Graham Doy <gdo08898@bigpond.net.au>
Cc: club Bowling <admin@hallsheadbowling.com.au>

✓ 1 speakers
2 Dance Floor and Carpets .
3 Air conditioning. 4 Quotes For tile
cleaning. 5 Audio room
quote. Mel could
you send this report to the other board members please as I don't have all there emails.Thanks
Peter

DIRECTOR OF CATERING REPORT
EXECUTIVE MEETING NOVEMBER 17TH 2023

GOOD MORNING EVERYONE

SINCE OUR LAST MEETING, WE HAVE CATERED FOR THE LADIES GALA DAY, THE TYREPOWER FOURS AND CONTRIBUTED TO THE HARCOURTS CUP, ALL OF WHICH WERE VERY SUCCESSFUL.

FOOD SAFETY STANDARD 3.2.2A

I HAVE SPOKEN TO MICHELLE AT CLUBS W.A AND SHE HAS SENT ME A LOT OF INFORMATION.

I ALSO WENT TO SEE MARY AT THE HEALTH DEPARTMENT, CITY OF MANDURAH.

MARY CONFIRMED THE INFORMATION RECEIVED FROM CLUBS WA WAS CORRECT.

IN A NUTSHELL ANYONE THAT HANDLES FOOD HAS TO HAVE A FOOD HANDLERS CERTIFICATE. THIS CAN BE DONE ONLINE VIA THE CITY OF MANDURAH'S WEBSITE.

I AM GOING TO SUGGEST WE HAVE A DAY LIKE WE DID FOR THE COVID CERTIFICATES, WHERE WE GET SEVERAL LAPTOPS AND HAVE A GROUP SESSION AND TRY AND GET AS MANY DONE AS POSSIBLE.

THERE IS ANOTHER REQUIREMENT TO HAVE 2 SUPERVISORS, WHICH IS VERY ONEROUS AND A TOTAL OVERKILL FOR WHAT WE DO. I WOULD LIKE TO SEE A WAIT AND SEE APPROACH FOR THAT ONE.

PLATINUM SERVICE CATERING IS COVERED BY HIS LICENCE WITH THE COUNCIL I FEEL THAT AS LONG AS WE ARE BEING SEEN TO BE PRO ACTIVE, IT MIGHT BE SUFFICIENT.

I ALSO NOTE THE OFFICE SAYS THEY HAVE NEVER RECEIVED ANYTHING FROM THE CITY OF MANDURAH IN REGARD TO THIS MATTER.

REGARDS

ROBYN WHITE

CATERING DIRECTOR.

Secretary

From: Graham Doy <graham.doy@icloud.com>
Sent: Wednesday, November 15, 2023 9:21 AM
To: Secretary
Subject: Fwd: November Partnership Report

Sent from my iPhone

Begin forwarded message:

From: Graham Doy <graham.doy@icloud.com>
Date: 15 November 2023 at 7:33:49 am AWST
To: secretary@hallsheadbowlingclub.com.au
Subject: Fwd: November Partnership Report

Sent from my iPhone

Begin forwarded message:

From: William Morgan <wrkmorgan@gmail.com>
Date: 13 November 2023 at 10:58:46 am AWST
To: Wayne Langborne <wayne.langborne@sagelogistics.com.au>, Lindsay Brown <lscbrown@bigpond.com.au>, Lyndon Wallis <lyndonwallis1@gmail.com>, Trevor Verran <trevor@verran.com.au>, "Peter LITTLE (auseuro2@bigpond.com)" <auseuro2@bigpond.com>, John Parker <jjandlyn@bigpond.com>, "Robyn WHITE (robyn52au@yahoo.com.au)" <robyn52au@yahoo.com.au>, Bob Plater - Bowls <bob.plater47@gmail.com>, Graham Doy <graham.doy@icloud.com>, Kaye Sewell <kayesewell@westnet.com.au>
Subject: November Partnership Report

Partnership Directors Report November 2023

New signage from Ken Wright for Peel Auto on the back of the seats out by the clubhouse and one on the fence going out

Have emailed a thank you to Ken Wright and Peter Dutton for the use of their board meeting last month

New signage from Champagne Travel and Iconic Wealth, was installed by our Monday morning crew!

PROFIT AND LOSS SUMMARY FOR THE MONTH OF NOVEMBER 2023

	Month Nov-23 (1 month)	%	Year to Date Apr-23 to Nov-23 (8 months)	%	Prior Full Year Apr-22 to Mar-23 (12 Months)	%
BAR						
Bar sales	69,854		409,049		601,849	
Less cost of sales	<u>24,026</u>		<u>174,278</u>		<u>254,018</u>	
Gross Profit (KPI 60%)	45,828	66%	234,771	57%	347,831	58%
Less Bar expenses	<u>28,108</u>		<u>142,162</u>		<u>199,971</u>	
Bar Net Profit (KPI 25%)	<u>17,720</u>	25%	<u>92,610</u>	23%	<u>147,860</u>	25%
BINGO						
Bingo Sales	29,417		212,949		296,445	
Less Bingo Expenses	<u>26,864</u>		<u>175,856</u>		<u>228,125</u>	
Bingo Net Profit (KPI 20%)	<u>2,553</u>	9%	<u>37,094</u>	17%	<u>68,321</u>	23%
OTHER INCOME AND EXPENSES						
Other Income						
Subscriptions	1,011		74,081		74,666	
Bowls	7,682		68,340		108,944	
Fund raising	5,098		62,647		102,329	
Corporate Bowls	10,141		10,141		29,699	
Catering	2,446		15,915		34,322	
Other Income	<u>899</u>		<u>8,668</u>		<u>18,257</u>	
Total Other Income	<u>27,277</u>		<u>239,793</u>		<u>368,216</u>	
Less Other Expenses	<u>50,509</u>		<u>319,529</u>		<u>519,887</u>	
Other Net Income/(Loss)	<u>(23,232)</u>		<u>(79,736)</u>		<u>(151,671)</u>	
Total Net Profit/(Loss)	<u>(2,959)</u>		<u>49,968</u>		<u>64,510</u>	

WORKING CAPITAL

	30 Nov-23	31 Oct-23	31 Mar-23
Cash at bank and on hand	326,682	326,796	271,675
Debtors	5,051	5,689	9,307
Creditors & provisions	<u>(139,098)</u>	<u>(131,631)</u>	<u>(108,595)</u>
	<u>192,634</u>	<u>200,854</u>	<u>172,387</u>

Financial Results Observations

1. Bar sales revenue, bar gross and net profit percentages are now in line with KPI's with the commencement of the pennant season.
2. Bingo gross income is in line with previous months, however, will investigate Bingo expenses which are higher than normal for November resulting in bingo net profit percentage to be lower than KPI.
3. No other major variances in expenditure other than bar staff wages which are higher than normal for November.

BALANCE SHEET SUMMARY AS AT 30 NOVEMBER 2023

	30-Nov-23	31-Oct-23	31-03-23
ASSETS			
Current Assets			
Cash on hand	20,482	14,749	10,250
Cash at bank	306,200	312,047	261,425
Trade debtors and prepayments	32,784	35,696	40,828
Stock on hand	48,045	44,215	40,017
Total Current Assets	407,510	406,706	352,520
Non-current Assets			
Property, plant and equipment	3,216,914	3,217,004	3,223,795
Total Non-current Assets	3,216,914	3,217,004	3,223,795
TOTAL ASSETS	3,624,425	3,623,710	3,576,315
LIABILITIES			
Current Liabilities			
Trade and other payables	117,368	108,565	96,661
Provision for employee entitlements	21,731	23,066	11,934
Total Current Liabilities	139,098	131,631	108,595
Non-current Liabilities			
City of Mandurah loan	169,233	169,233	202,263
Total Current Liabilities	169,233	169,233	202,263
TOTAL LIABILITIES	308,331	300,864	310,858
NET ASSETS	3,316,094	3,322,846	3,265,457
MEMBERS FUNDS			
Members funds	89,741	89,741	89,741
Retained earnings	3,226,353	3,233,105	3,175,716
TOTAL MEMBERS FUNDS	3,316,094	3,322,846	3,265,457

HALLS HEAD BOWLING AND RECREATION CLUB INC3 Sticks Boulevard
ERSKINE WA 6210**Profit & Loss [With Year to Date]**

November 2023

	Selected Period	% of Sales	Year to Date	% of YTD Sales
INCOME				
SUBSCRIPTIONS				
Club & Bowls Subscriptions	\$1,010.92	0.80%	\$74,081.38	8.60%
Total SUBSCRIPTIONS	\$1,010.92	0.80%	\$74,081.38	8.60%
BINGO SALES				
Bingo 50c Ticket Income	\$11,616.37	9.20%	\$78,120.73	9.10%
Bingo Machine Ticket Income	\$385.46	0.30%	\$2,775.75	0.30%
Bingo Eyes Down	\$14,375.91	11.40%	\$110,024.55	12.80%
Raffle/Pens etc prizes & supplies	\$1,649.05	1.30%	\$11,547.23	1.30%
Bingo Catering	\$1,390.56	1.10%	\$10,481.11	1.20%
Total BINGO SALES	\$29,417.35	23.20%	\$212,949.37	24.70%
BOWLS SECTION				
Green & Retention Fees	\$7,622.75	6.00%	\$44,887.28	5.20%
Wrong Bias & Roll Up Funds	(\$149.68)	-0.10%	\$371.85	0.00%
Bowls Locker & Key fees	\$0.00	0.00%	\$554.49	0.10%
Ladies Gala Day	\$0.00	0.00%	\$2,573.97	0.30%
Ladies 2 Day Carnival	\$0.00	0.00%	\$4,585.78	0.50%
Men's 2 Day Carnival	\$0.00	0.00%	\$5,599.03	0.60%
Harcourts Cup	\$0.00	0.00%	\$1,640.18	0.20%
Bowls Merchandise sold	\$208.63	0.20%	\$6,718.66	0.80%
Tyrepower	\$0.00	0.00%	\$1,408.97	0.20%
Total BOWLS SECTION	\$7,681.70	6.10%	\$68,340.21	7.90%
FUND RAISING				
Friday Social Nights	\$2,480.89	2.00%	\$21,275.80	2.50%
All Club & MDBL Raffles	\$411.64	0.30%	\$9,580.92	1.10%
Club Shows & Events	\$0.00	0.00%	\$2,528.39	0.30%
Club Sponsorship inc Bendigo Bank	\$1,716.35	1.40%	\$11,301.27	1.30%
Advert's Scoreboard/FixtureBook	\$0.00	0.00%	\$13,337.27	1.50%
VLT Machine income	\$489.07	0.40%	\$4,595.49	0.50%
Craft/Book sales	\$0.00	0.00%	\$72.09	0.00%
Other Sales Categories	\$0.00	0.00%	(\$44.09)	0.00%
Total FUND RAISING	\$5,097.95	4.00%	\$62,647.14	7.30%
CORPORATE BOWLS				
Corp Bowls Green & Retention Fees	\$4,945.55	3.90%	\$4,945.55	0.60%
Corp Bowls Raffles	\$3,959.26	3.10%	\$3,959.26	0.50%
Corp Bowls Catering	\$1,236.36	1.00%	\$1,236.36	0.10%
Total CORPORATE BOWLS	\$10,141.17	8.00%	\$10,141.17	1.20%
BAR SALES				
All Drinks & Confectionery Sales	\$69,375.84	54.80%	\$398,460.11	46.20%
ReCycling of stubbies etc	\$478.00	0.40%	\$2,718.73	0.30%
Lion Nathan Tap Rebate Credits	\$0.00	0.00%	\$7,870.50	0.90%
Total BAR SALES	\$69,853.84	55.20%	\$409,049.34	47.50%
CATERING				
Kitchen Hire fees	\$1,250.01	1.00%	\$6,294.42	0.70%
Melb Cup Lunch	(\$510.07)	-0.40%	(\$510.07)	-0.10%
Bowls/Functions Catering	\$1,379.09	1.10%	\$7,631.85	0.90%
Coffee Machine sales	\$327.27	0.30%	\$2,498.87	0.30%
Total CATERING	\$2,446.30	1.90%	\$15,915.07	1.80%
OTHER INCOME				

Peel Bowls Club Access fees	\$200.00	0.20%	\$1,600.00	0.20%
Function Room Hire	\$698.71	0.60%	\$4,121.53	0.50%
In-House Catering	\$0.00	0.00%	\$546.82	0.10%
BANK INTEREST REC'D	\$0.00	0.00%	\$2,400.00	0.30%
Total OTHER INCOME	\$898.71	0.70%	\$8,668.35	1.00%
Total INCOME	\$126,547.94	100.00%	\$861,792.03	100.00%
COST OF SALES				
BAR SALES EXPENSES				
Bar Stock Opening	\$21,467.25	17.00%	\$175,743.47	20.40%
Purchases - Liquor & Confectionery	\$27,855.31	22.00%	\$177,024.39	20.50%
Bar Closing Stock	(\$25,296.79)	-20.00%	(\$178,489.99)	-20.70%
Total COST OF SALES	\$24,025.77	19.00%	\$174,277.87	20.20%
Gross Profit	\$102,522.17	81.00%	\$687,514.16	79.80%
EXPENSES				
GENERAL EXPENSES				
Advertising Club/Sign writing	\$420.00	0.30%	\$824.00	0.10%
Accounting/Audit Fees	\$0.00	0.00%	\$2,718.18	0.30%
Bank Cash Delivery Fees	\$225.00	0.20%	\$877.73	0.10%
Veh Rego/Ins/Fuel/Repair	\$0.00	0.00%	\$1,049.39	0.10%
Council Rates/Lease Fees	\$0.00	0.00%	\$1,064.55	0.10%
Depreciation	\$2,500.00	2.00%	\$20,000.00	2.30%
Electricity	\$1,600.88	1.30%	\$15,229.84	1.80%
Cleaning Tablecloths etc	\$0.00	0.00%	\$94.55	0.00%
Water Corporation	\$0.00	0.00%	\$8,746.44	1.00%
Alinta Gas	(\$16.45)	0.00%	\$1,684.77	0.20%
First Aid supplies/courses	\$17.98	0.00%	\$140.60	0.00%
Printing/Photos	\$164.70	0.10%	\$1,171.71	0.10%
Insurance Club & Workers Comp	\$2,088.60	1.70%	\$16,708.80	1.90%
IT Computer Support	\$669.00	0.50%	\$2,856.00	0.30%
Stationery/Office Expenses	\$329.91	0.30%	\$6,844.62	0.80%
Postage	\$0.00	0.00%	\$327.27	0.00%
Cleanaway Rubbish Collections	\$742.83	0.60%	\$5,384.44	0.60%
Telephone & Internet costs	\$0.00	0.00%	\$103.20	0.00%
Freight - Club	\$0.00	0.00%	\$14.46	0.00%
Till Over/Under-Bar/Office/Bingo	\$48.00	0.00%	\$195.00	0.00%
Uniforms & Employee Exp	\$0.00	0.00%	\$1,247.72	0.10%
Volunteers & Sponsors night	\$0.00	0.00%	\$1,750.00	0.20%
Total GENERAL EXPENSES	\$8,790.45	6.90%	\$89,033.27	10.30%
BOWLS SECTION				
Bowls Equipment Purchased	\$0.00	0.00%	\$763.64	0.10%
Pennant Bus Trip etc	\$540.00	0.40%	\$540.00	0.10%
Fixture Books	\$0.00	0.00%	\$2,550.00	0.30%
Prize Money Given - From Sponsorship	\$1,854.55	1.50%	\$9,822.74	1.10%
Raffle Prizes - Bowls Events	\$0.00	0.00%	\$329.55	0.00%
Junior Programme Expenses	\$10.91	0.00%	\$10.91	0.00%
Coaches/Umpires expenses	\$0.00	0.00%	\$225.45	0.00%
Championship Prizes/Trophies	\$0.00	0.00%	\$491.92	0.10%
Club Badges/Photos/Courses/Medals	\$332.73	0.30%	\$3,646.55	0.40%
Association/League fees	\$2,029.09	1.60%	\$2,029.09	0.20%
Pennant Drink Prizes	\$745.96	0.60%	\$1,274.14	0.10%
Bowls Drinks Championships	\$0.00	0.00%	\$77.27	0.00%
All Volunteers Drinks	\$0.00	0.00%	\$27.30	0.00%
Volunteers Drinks	\$343.72	0.30%	\$3,845.08	0.40%
Stationary/Advertising/General Exp	\$114.79	0.10%	\$1,891.45	0.20%
Bowls Functions	\$0.00	0.00%	\$2,000.00	0.20%
IT Computer Support	\$67.50	0.10%	\$405.00	0.00%
Total BOWLS SECTION	\$6,039.25	4.80%	\$29,930.09	3.50%
CORPORATE BOWLS				
Corp Bowls Worker/Prize Drinks	\$1,114.74	0.90%	\$1,114.74	0.10%

MYOB / Excel

Corp Bowls Raffle Prizes	\$1,802.27	1.40%	\$1,802.27	0.20%
Corp Bowls Catering	\$1,215.47	1.00%	\$1,215.47	0.10%
Total CORPORATE BOWLS	\$4,132.48	3.30%	\$4,132.48	0.50%
OTHER EXPENSES				
Loan Guarantee Fee	\$0.00	0.00%	\$258.44	0.00%
EFTPOS transactions	\$0.00	0.00%	(\$1,789.80)	-0.20%
Donations	\$0.00	0.00%	\$1,691.17	0.20%
INTEREST - Paid on Loans	\$0.00	0.00%	\$9,142.19	1.10%
IDEAL POS ROUNDING AMOUNTS	\$0.00	0.00%	(\$0.03)	0.00%
Total OTHER EXPENSES	\$0.00	0.00%	\$9,301.97	1.10%
BUILDINGS				
Building Maintenance/Repairs	\$152.28	0.10%	\$4,790.83	0.60%
Grease Trap maintenance	\$295.00	0.20%	\$1,770.00	0.20%
House & Cleaning Supplies	\$1,354.50	1.10%	\$4,172.47	0.50%
Cleaning maintenance	\$265.00	0.20%	\$1,992.00	0.20%
Security	\$70.00	0.10%	\$2,149.08	0.20%
Expo Cleaning Services	\$4,491.00	3.50%	\$30,024.00	3.50%
Amortisation of Painting	\$2,564.50	2.00%	\$5,129.00	0.60%
Fire Safety	\$0.00	0.00%	\$2,479.55	0.30%
Total BUILDINGS	\$9,192.28	7.30%	\$52,506.93	6.10%
GREENS & GROUNDS				
Greens Repairs	\$0.00	0.00%	\$72.55	0.00%
General Maintenance	\$1,304.61	1.00%	\$2,477.74	0.30%
Greens Director/Workers expenses	\$99.09	0.10%	\$208.06	0.00%
Gardens	\$91.32	0.10%	\$223.13	0.00%
Total GREENS & GROUNDS	\$1,495.02	1.20%	\$2,981.48	0.30%
BAR EXPENSES				
Freight costs	\$0.00	0.00%	\$58.86	0.00%
Gas Bottle fees	\$134.53	0.10%	\$813.25	0.10%
Bar Manager Wages	\$7,241.83	5.70%	\$69,091.03	8.00%
Bar Wages Part Time Staff	\$16,118.76	12.70%	\$66,760.56	7.70%
Superannuation Bar Staff	\$2,419.08	1.90%	\$12,006.76	1.40%
Liquor Licence Fee	\$972.00	0.80%	\$1,001.00	0.10%
Bar Repairs/Expenses/Courses	\$1,086.91	0.90%	\$3,824.12	0.40%
IT Computer Support	\$135.00	0.10%	\$540.00	0.10%
Accrued AL & LSA	\$0.00	0.00%	(\$11,934.00)	-1.40%
Total BAR EXPENSES	\$28,108.11	22.20%	\$142,161.58	16.50%
BOARD OF MANAGEMENT				
Board Expenses	\$245.82	0.20%	\$1,410.37	0.20%
Total BOARD OF MANAGEMENT	\$245.82	0.20%	\$1,410.37	0.20%
BINGO EXPENSES				
Bingo Advertising	\$175.00	0.10%	\$1,371.77	0.20%
Bingo Repairs/Equipment	\$0.00	0.00%	\$150.00	0.00%
Bingo Kitchen Wages	\$815.86	0.60%	\$4,461.86	0.50%
Bingo Catering Expense	\$463.28	0.40%	\$3,337.27	0.40%
Bingo Licence Fees	\$510.45	0.40%	\$855.72	0.10%
Bingo Workers Drinks	\$65.50	0.10%	\$778.75	0.10%
State Gov't Gaming Tax	\$138.66	0.10%	\$769.26	0.10%
Raffle Prizes/Lucky No/Chase Ace	\$2,994.53	2.40%	\$10,031.79	1.20%
Bingo General Exp/Licence Fees	\$139.55	0.10%	\$2,388.45	0.30%
Bingo Eyes Down Prizes	\$10,845.45	8.60%	\$83,081.82	9.60%
Bingo Books/Flyers/Pens/Dobbers	\$1,351.81	1.10%	\$5,492.73	0.60%
Bingo 50c Ticket Supplies	\$1,418.19	1.10%	\$7,401.13	0.90%
Bingo Ticket 50c Prizes	\$7,821.81	6.20%	\$53,530.91	6.20%
Bingo Machine Prizes	\$124.19	0.10%	\$2,204.11	0.30%
Total BINGO EXPENSES	\$26,864.28	21.20%	\$175,855.57	20.40%
TOTAL LICENCE/LEGAL FEES ETC				
Licence Fees/Costs	\$0.00	0.00%	\$922.47	0.10%
Total TOTAL LICENCE/LEGAL FEES ETC	\$0.00	0.00%	\$922.47	0.10%

MYOB / Excel

FUND RAISING EXPENSE				
Club Show Events	\$0.00	0.00%	\$49.49	0.00%
Friday Night Vol Drinks	\$166.28	0.10%	\$1,084.78	0.10%
Friday Social Nights	\$1,446.36	1.10%	\$14,726.11	1.70%
Friday Social Band costs	\$2,000.00	1.60%	\$16,050.00	1.90%
Sponsorship	\$0.00	0.00%	\$9.27	0.00%
VLT Machine Paid Out/Charges	\$330.90	0.30%	\$3,748.99	0.40%
Members Draw	\$0.00	0.00%	\$2,372.72	0.30%
Total FUND RAISING EXPENSE	\$3,943.54	3.10%	\$38,041.36	4.40%
CATERING				
Kitchen Maintenance	\$0.00	0.00%	\$55.50	0.00%
Coffee Machine expenses	\$350.20	0.30%	\$2,892.55	0.30%
All Club Catering	\$2,116.81	1.70%	\$9,191.73	1.10%
Kitchen Supplies/Maintenance	\$367.73	0.30%	\$1,678.97	0.20%
Total CATERING	\$2,834.74	2.20%	\$13,818.75	1.60%
BANK CHARGES				
Bank Charges	\$24.20	0.00%	\$155.96	0.00%
Merchant EFTPOS fees	\$475.12	0.40%	\$3,636.46	0.40%
Total BANK CHARGES	\$499.32	0.40%	\$3,792.42	0.40%
WAGES & SALARIES				
Wages - Office Staff	\$12,070.79	9.50%	\$67,311.74	7.80%
Superannuation Office Staff	\$1,265.13	1.00%	\$6,345.53	0.70%
Total WAGES & SALARIES	\$13,335.92	10.50%	\$73,657.27	8.50%
Total EXPENSES	\$105,481.21	83.40%	\$637,546.01	74.00%
Operating Profit	(\$2,959.04)	-2.30%	\$49,968.15	5.80%
Total OTHER INCOME	\$0.00	0.00%	\$0.00	0.00%
Net Profit/(Loss)	(\$2,959.04)	-2.30%	\$49,968.15	5.80%

HALLS HEAD BOWLING AND RECREATION CLUB INC3 Sticks Boulevard
ERSKINE WA 6210**Balance Sheet**

As of November 2023

ASSETS			
CURRENT ASSETS			
CASH ON HAND			
Bar Float	\$5,500.00		
Petty Cash Ladies Bowls	\$50.00		
Office Terminal Float	\$500.00		
Bingo Float	\$3,200.00		
Winning Payments Float	\$1,200.00		
Petty Cash Office	\$290.20		
Undeposited Funds	\$9,741.75		
Total CASH ON HAND		\$20,481.95	
CASH AT BANK			
Current Account	\$26,478.29		
Eftpos A/C	\$1,040.30		
Greens Replacement Fund TD 1	\$121,801.64		
Staff Leave & L/S/L. Provision	\$10,773.58		
Greens Replacement Fund TD 2	\$55,598.36		
Purchasing A/c	\$3,876.62		
Greens & Capital Exp Savings	\$86,631.30		
Total CASH AT BANK		\$306,200.09	
Total CURRENT ASSETS			\$326,682.04
OTHER ASSETS			
Trade Debtors		\$5,050.50	
Pre-Paid Works Comp Insurance		\$335.11	
Insurance prepayments		\$1,091.49	
Prepaid Building Insurance		\$539.09	
Pre-Paid Lease Fees		\$122.47	
Premises Painting - Amortised over 2 Years 2024		\$10,258.00	
Premises Painting - Amortised over 2 years 2025		\$15,387.00	
Total OTHER ASSETS			\$32,783.66
INVENTORY			
Bowls Stock Apparell on Hand		\$17,968.75	
Bar Stock		\$25,296.79	
Bingo Stock on Hand		\$4,779.00	
Total INVENTORY			\$48,044.54
NON-CURRENT ASSETS			
Provision for Depreciation		(\$20,000.00)	
Office Equipment		\$55,338.72	
Prov. - Office Equip		(\$42,458.80)	
General Equipment		\$262,354.06	
Prov. - General Equipment		(\$182,103.11)	
Sundry Equipment		\$65,006.06	
Prov. - Sundry Equipment		(\$51,720.03)	
Furniture		\$125,824.87	
Prov.- Furniture		(\$101,985.05)	
Carpet & Flooring		\$25,301.64	
Prov.- Carpet & Flooring		(\$24,980.08)	
Greens & Grounds		\$51,450.94	
Prov. - Grounds & Greens		(\$5,314.80)	

Leasehold Improvements at cost		\$3,606,698.89	
Prov. - Leasehold Improvements		(\$546,499.00)	
Total ASSETS			\$3,624,424.55
LIABILITIES			
CURRENT LIABILITIES			
Members Funds - Ideal Pos		\$16,507.73	
Men & Ladies Affiliation Fees		(\$5,091.58)	
Murray Districts League Men's 4's		\$18.18	
Men's Pennant Wind Up funds		\$1,000.00	
Ladies Carnival 2024		\$381.80	
Prepayments		\$347.54	
Trade Creditors		\$77,183.21	
Xmas 2023		(\$416.45)	
Provision for Staff Accrued AL & LSL		\$21,730.72	
Xmas Raffle		(\$53.06)	
Ham Raffle		\$276.67	
Ladies Wind Up		\$1,000.00	
Function Deposits to be Returned		\$2,500.00	
Suspence		\$1,035.39	
GST			
GST Payable	\$22,030.17		
Input Tax Credit Control	(\$12,446.96)		
PAYG			
PAYG Withholding	\$5,785.69		
Superannuation Payable	\$6,809.23		
Superannuation Sacrifice	\$500.00		
Total CURRENT LIABILITIES			\$139,098.28
NON-CURRENT LIABILITIES			
Mand Council Ln Expires 04/28		\$169,232.71	
Total NON-CURRENT LIABILITIES			\$169,232.71
Total LIABILITIES			\$308,330.99
Net Assets			\$3,316,093.56
PROPRIETORSHIP			
Members Funds		\$89,740.91	
Retained Earnings		\$3,176,384.50	
Current Year Earnings		\$49,968.15	
Total PROPRIETORSHIP			\$3,316,093.56