



Halls Head Bowling and Recreation Club (Inc.)

Minutes

Minutes of the Board of Management Meeting

Date: 12th October 2023

Meeting Opened at: Peel Subaru 08:35am

Present: President Wayne Langborne, Secretary Graham Doy, Treasurer Lindsay Brown, Treasurer Elect Trevor Verran, Director Ladies Bowls Kaye Sewell, Director Men's Bowls John Parker, Director Partnerships Bill Morgan, Vice President and Director Greens and Grounds Bob Plater, Director House Peter Little, Director of Bar Lyndon Wallis Director,

Apologies: Catering Robyn White, Paul Dutton Peel Bowling and Social Club.

Obituaries: None

Safety: Incident at C green when member Claidia Hopper slipped and may have broken her ankle. Robin White has completed an incident report. To be fully investigated **Action:** Bob Plater, Graham Doy

Motion Accept Minutes 8th September

Move to approve the minutes of the 8th September 2023 ~~Peter Little~~
Seconded by Kaye Sewell and carried without dissent.

Signed by President _____

New Members: New members approved total fourteen. 3 - social, 4 restricted, 7 full.

President Wayne Langborne advises 4 bowler membership applications have been withdrawn.

Action: President Wayne Langborne to contact bowlers and ask them to reconsider.

Motion to accept new member applications by John Parker

Seconded Lyndon Wallis and carried without dissent.

Correspondence:

MDBL re Notice of Half Yearly Meeting **Action:** G Doy to advise David Butler and Jill Gumbleton
Email David Templeman re congratulating club on Breast Cancer fundraising day.

Peter Brophy re Draft Constitution. **Action:** G Doy to organise a time for Peter Brophy and John Parker to present the draft to the Board (Monday 16th October 10:00am)-

WA Master Builders National Carnival – Yes we are interested

Resignation from the Board – Lorraine Heckingbottom

Resignation from the Board – Lindsay Brown

Motion to accept Correspondence by Bob Plater
Seconded Bill Morgan and carried without dissent.

Motion by Lindsay Brown to appoint Trevor Verran as Treasurer.
Seconded Peter Little and carried without dissent.

Reports:

Finance and Administration – see attached

Green and Grounds – attached

Men's Bowls – see attached

Ladies Bowls – see attached

House – attached

Partnerships - attached

Bar – attached

Discussed Bar Staff contracts and Bar Manager Succession Plan with current Bar Managers contract expiring on 31st August 2024.

Motion to accept Reports by Peter Little
Seconded Bill Morgan and carried without dissent.

Strategic Plan Update

Facilities and Services – see attached

General Business

Quote received to seal and clean tiled floor areas \$1395 plus \$795. **Action:** Peter Little to obtain further quotes.

Carpet Cleaning – quote \$1345 plus GST

Motion to approve expenditure by Peter Little
Seconded John Parker and carried without dissent.

Motion: Approve purchase Vac/Polisher at cost of \$650 by Peter Little
Seconded Kaye Sewell and carried without dissent.

Synthetic banks on C and D greens needs replacing.

Motion: Monies for cost to be taken from Replacement Fund by Bob Plater
Seconded Peter Little and carried without dissent.

Club vehicle (ute) has rust spots. Quote to repair ~ \$2,500

Motion: Vehicle to be repaired Bob Plater
Seconded Peter Little and carried without dissent.

What's the current status of the purchase of new Club Shirts **Action:** Wayne Langborne to follow up

Discussion re vacant Social Director position – agreed to leave vacant. To be discussed at next Board Meeting

Motion by John Parker – approval of yellow jack purchase.
Seconded Bob Plater and carried without dissent.

Expressions of Interest received by the Strategic Planning Committee for positions on the Project Works Committee and Funding and Grants Committee.

Motion by Graham Doy the following people be appointed to these committees;

Project Works Committee

Graeme Atkins (Chair)

Motion to accept Correspondence by Bob Plater
Seconded Bill Morgan and carried without dissent.

Motion by Lindsay Brown to appoint Trevor Verran as Treasurer.
Seconded Peter Little and carried without dissent.

Reports:

Finance and Administration – see attached

Green and Grounds – attached

Men's Bowls – see attached

Ladies Bowls – see attached

House – attached

Partnerships - attached

Bar – attached

Discussed Bar Staff contracts and Bar Manager Succession Plan with current Bar Managers
contract expiring on 31st August 2024.

Motion to accept Reports by Peter Little
Seconded Bill Morgan and carried without dissent.

Strategic Plan Update

Facilities and Services – see attached

General Business

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Expressions of Interest received by the Strategic Planning Committee for positions on the Project
Works Committee and Funding and Grants Committee.

Motion by Graham Doy the following people be appointed to these committees;

Project Works Committee

Graeme Atkins (Chair)

Kevin Lobb
 Stuart Foster
 Terry Gilchrist
 Mark Wesson

Funding and Grants Committee

Trevor Verran (Chair)
 Mick O'Halloran
 Nikki Cairnduff

Action: Successful people to be notified and meetings to be established. Charters to be agreed with Committees. G Doy

Proposed Motion from the Men's Bowls Committee to the MDBL for inclusion into their Conditions of Play in respect to finals qualification for players

Action: G Doy to respond to the Men's Bowling Committee explaining Boards reasoning for not supporting this motion.

Strategic Plan Action Plan updates;

1. Governance – June, September, December, March
2. Finance and Administration – July, October, January, April
3. Bowls – June, September, December, March
4. Facilities and Services – July, October, January, April
5. Greens and Grounds – August, November, February, May
6. Partnerships, Memberships and Marketing – August, November, February, May

Action Items

1.	Help required with Melbourne Cup, L Wallace to discuss with Kerri	Complete
2	Beer tickets and bar drinks for volunteers. Trevor Verran and Lyndon Wallace to investigate. 12/10 Treasurer to analyse expenditure. <i>See By-Laws Clause 5 Complimentary Drinks. Only a member of the Board of Management may authorise the issue of a specified quantity of complementary drinks, which shall be recorded in detail in a book kept for that purpose</i>	Ongoing
3	President Wayne Langborne and Secretary Graham Doy be added to the list of authorised signatories at Bendigo Bank. Former 12/10 – <i>G Doy outstanding</i>	Ongoing
4	Submit EOI Master Builder National Carnival – Wayne Langborne	Done
5	Help required for Melbourne Cup Sweep	Done
6	Fixture books, what help does Bob Day need? Bill Morgan	Done
7	Purchase and install Horn Speakers – 12/10 <i>waiting for installation.</i>	Ongoing
8	Take pictures of Warnbro internal lighting - Wayne Langborne	No further action
9	Letter to Overdue Membership payments – cancel within 14 days. Those not rejoining to be deleted. 12/10 ~ \$3k written off – all tidied up	Complete

10	Letter to Lorraine Heckingbottom and Lindsay Brown thanking them for their service – Wayne Langborne .	
11	President Wayne Langborne to contact the 4 bowlers who have withdrawn their membership applications.	
12	MDBL re Notice of Half Yearly Meeting Action: G Doy to advise David Butler and Jill Gumbleton	Done
13	Peter Brophy re Draft Constitution. Action: G Doy to organise a time for Peter Brophy and John Parker to present the draft to the Board (Monday 16 th October 10:00am)	Done
14	Quote received to seal and clean tiled floor areas \$1395 plus \$795. Action: Peter Little to obtain further quotes.	
15	Project Works Committee and Grants Funding Committee Action: Successful people to be notified and meetings to be established. Charters to be agreed with Committees. G Doy	
16	Proposed Motion from the Men's Bowls Committee to the MDBL for inclusion into their Conditions of Play in respect to finals qualification for players Action: G Doy to respond to the Men's Bowling Committee explaining Boards reasoning for not supporting this motion	

Date of Next Meeting: Thursday 10th November 2023

Meeting Closed: 10:40

Graham Doy

Secretary

Secretary

From: Graham Doy <gdo08898@bigpond.net.au>
Sent: Tuesday, 10 October 2023 6:54 AM
To: Secretary
Subject: Fwd: Report

Sent from my iPad

Begin forwarded message:

From: Peter Little <auseuro2@icloud.com>
Date: 9 October 2023 at 12:30:13 pm AWST
To: Graham Doy <gdo08898@bigpond.net.au>
Subject: Report

Quote for resealing dance floor and cleaning carpets.
Solar panels and inverters. Sliding doors between bar and lounge area .Cleaning of tiles in the club.Graham can you please pass this on to the other Directors as I do not have a computer at the moment. Thanks Peter

Secretary

From: Graham Doy <graham.doy@icloud.com>
Sent: Tuesday, 10 October 2023 6:54 AM
To: Secretary
Subject: Fwd:

Sent from my iPad

Begin forwarded message:

From: William Morgan <wrkmorgan@gmail.com>
Date: 9 October 2023 at 9:17:16 am AWST
To: Wayne Langborne <wayne.langborne@sagelogistics.com.au>, Lindsay Brown <lscbrown@bigpond.com.au>, Lyndon Wallis <lyndonwallis1@gmail.com>, Trevor Verran <trevor@verran.com.au>, "Peter LITTLE (auseuro2@bigpond.com)" <auseuro2@bigpond.com>, John Parker <jjandlyn@bigpond.com>, "Robyn WHITE (robyn52au@yahoo.com.au)" <robyn52au@yahoo.com.au>, Bob Plater - Bowls <bob.plater47@gmail.com>, Graham Doy <graham.doy@icloud.com>, Kaye Sewell <kayesewell@westnet.com.au>

Partnership Directors Report October 2023

From the Partnership Director may I express my thanks to Lindsay for all of his help and assistance over the 3+ years, I shall miss our interactions

Also all the very best to you and Cheryl for your future

Now may I also welcome Trevor to our board as Lindsay's successor, we really appreciate your commitment

Have hand delivered some 41 fixture books to our partners

It gave me the opportunity to call in for a quick chat and was lucky enough to obtain an order for a rink sign order from Champagne Travel

Also, have given out 6 applications for our Community Bowls, here's hoping!

Very disappointed with the latest Community Bank Raffle (Bendigo Bank) as to date we only sold half the books that we have sold during the past two years, ALL of the monies that were sold will come back to us, and no outgoing costs

Thanks to Lindsay our club purchased \$1,000.00 worth of tickets, money to come back, and the chance of winning some serious dollars!

The winning tickets will be drawn and I shall attend on:

Location: Halls Head Cricket Club, Peelwood Reserve Halls Head

Date: 12 October 2023

Time: 6pm

Gail and Peter Nimmo's fantastic effort with the Breast Cancer Awareness Day and raising over \$5,000.00

Regards

Bill

DIRECTOR OF CATERING REPORT
EXECUTIVE 12TH OCTOBER 2023

GOOD MORNING, EVERYONE

IT IS FULL STEAM AHEAD FOR THE LADIES GALA DAY ON FRIDAY. 28 TEAMS WHICH IS LESS THAN LAST YEAR. TOO MUCH HAPPENING ELSEWHERE.

MENS TYREPOWER FOURS ON 18TH OCTOBER, JUST WAITING ON FINAL NUMBERS, THEN I WILL KNOW HOW MUCH TO ORDER.

I AM ANTICIPATING HAVING SOME FOOD ITEMS OVER FROM THE LADIES' DONATIONS OF FOOD FOR THE GALA DAY, WHICH WE WILL FREEZE AND UTILIZE FOR THE HARCOURTS CUP

A BIG THANK YOU TO LINDSAY FOR ALL THE WORK HE HAS DONE FOR THE CLUB, DURING HIS TIME WITH US. WELCOME TREVOR.

THE MELBOURNE CUP PLANNING IS UNDER WAY. MERLE RODGERS AND WAYNE ARE CO-ORDINATING IT.

YOURS TRULY
ROBYN WHITE
CATERING DIRECTOR

HHBC Board Meeting Thursday 12th October 2023 Director Mens Bowls

Coaches Jacki Henri was very pleased to see the shed put up and loves the location many thanks to Wayne and Bob Plater. Vicki Bowden our Head Coach helped Bowls WA run a training day at Halls Head on September 27 covering modules on selection and competition.

New Constitution Peter Brophy and I finished the final version the new constitution last week. We have provided the document to the club secretary and hope to arrange a special meeting with the board to discuss the way forward.

Presentation night 27 April 2024 I need to have a meeting with the President, Kaye Sewell, and Robyn White to progress some basic matters .

Mens Bowls Committee Met on 29th September everyone keen and back on board. Preparations well under way to start pennants. Discussed purchase of new jacks, and new callipers for umpires – apparently the small ones keep running away. Discussed our progress against the objectives in the strategic plan and also some succession planning. **Men's Captain** asked me to pass on a message to the board expressing that he is still learning his job but is very grateful for the fantastic level of support he is receiving from all members of the club. **Men's Secretary** asked me to enquire whether he will receive written advice of the fate of the Men's Bowls Committee proposed motion to the MDBL which was voted on by the Board at the meeting on 8 September 2023.

Breast Cancer Awareness A fabulous day was held by the club which raised in excess of \$4000

West Australian Newspapers have finally started to publish Halls Head Bowls results.

Heat I sent out an email to all mens's bowling members on being sensible on hot days and also the need to update their emergency contact numbers to the match committee over the next week or two.

Who can play bowls at Halls Head – I produced a flyer to inform bowlers in simple terms what class of members can play in what events from Pennants to Community Bowls. It will go to press this week.

General Business - Nil

John Parker

Director Men's Bowls

Bar Director's Report – End September 2023

Staff

Bar Manager – Kerri Johnston

Towards the end of August Kerri requested to club allow her to reduce the days/hours she was working. Her request was for her to not work Thursdays.

I agreed to this on the following basis –

1. The reduction in Kerri's work hours was a reduction in her overtime hours worked.
2. Kerri, as Bar Manager, ensured that other, casual, staff were rostered to cover these hours. Lisa Funazzi agreed to take on these hours.

Kerri also mentioned she was considering her long term work plans. Hinted at possibly retiring from the current position around the middle of next year (July/August 2024) when her current employment contract expires.

With this in mind, I considered it an opportunity to give Lisa more hours and more exposure to running/managing the bar with the possibility of her taking over the role if/when Kerri retires.

This change raised several other issues which I am working my way through –

Lisa – current employment status – part-time or casual – allowable hours to be worked – the above change may put Lisa into a permanent employee position.

What contracts are the other bar staff on?

Bar Performance.

End of July, end of August and end of September Stock levels are at consistent levels.

For the second month in a row, we have had to write-off several litres of James Squire 150 Lashes keg beer. On both occasions the beer was being delivered ex-tap flat/cloudy. I am in the process of chasing down delivery dates and shelf times. We may need to go back to our supplier. And we may need to consider not holding this product in keg form – only stubbies.

Upcoming Functions

Ladies Gala Day Halls Head – 13th October

Pennant practice days – 7th October, 14th October, - both at Halls Head – and the Safety Bay practice day has been transferred to Halls Head for 21/10. Extra assistance for the bar staff has been arranged.

Tyrepower Fours – 18th October

Melbourne Cup Day – 7th November

Bar Card Readers –

I have had a few members raise issues with what appears to be double debiting of their personal cards after using them to purchase at the bar. I have not had anyone raise this issue when using a club membership card.

Nikki has been able to walk the members through the transaction and show that the club has not received double value. This has left the member to go to their bank and request a refund.

Something to be watched going forward.

This is unconfirmed – apparently a club member went use their club card at the bar only to find there was no money available – to the surprise of the member who claimed to have put \$100 on the card the day(?) before.

Coincidentally (fortunately), another member was at the bar at the same time and was surprised to see an extra \$100 on their card.

Apparently both members have (had) the same membership number.

FINANCE REPORT MEETING 12th October 2023

FINANCE REPORT

Reports attached.

	2023- 2024 YTD (April – Sep)	2022-2023 YTD (April- Sep)
INCOME	\$ 619 k	\$ 638 k
NETT Profit	\$ 52 k	\$ 62 k
BAR – Sales	\$ 269 k	\$ 249 k
BAR – Cost of sales	\$ 122 k	\$ 103 k
BAR Nett Profit	\$ 55 k	\$ 63 k
BINGO Income	\$ 159 k	\$ 154 k
BINGO Nett profit	\$ 29 k	\$ 31 k

AMORTIZATION – PAINTING CLUBHOUSE EXTEROOR & INTERIOR

The cost of the painting which was completed in April and May 2023 will be expended over the next 2 years.

2023-2024 \$ 15,387

2024-2025 \$ 15,387

In accordance with the conditions of the lease the premises is required to be re- painted every 7 years, with the next scheduled date for painting being in 2028.

As this is my last report as a board member, I would like to take the opportunity of wishing the members of the board my sincere best wishes for the remainder of this year and for the years to come. The last 3 years has been very rewarding, and I will look forward with interest as to how the club develops into the future.

LINDSAY BROWN
TREASURER 10th October 2023

HALLS HEAD BOWLING & RECREATION CLUB INC

	23-24 FYTD	23-22 FYTD	Sep-23 MTD	Aug-23 MTD	Jul-23 MTD
INCOME	Apr- Sep 23				
Subscriptions	\$ 71,762.28		-\$ 2,971.92	\$ 115.45	-\$ 189.08
Bingo Sales	\$ 159,533.00		\$ 25,071.57	\$ 28,702.45	\$ 23,068.42
Bowls	\$ 45,964.98		\$ 9,219.08	\$ 6,423.14	\$ 4,536.15
Fund Raising	\$ 54,132.95		\$ 5,338.16	\$ 24,219.49	\$ 6,985.03
Coporate Bowls	\$ -		\$ -	\$ -	\$ -
Bar sales	\$ 269,289.10		\$ 48,587.71	\$ 44,045.59	\$ 36,854.97
Catering	\$ 11,228.76		\$ 1,792.62	\$ 1,918.17	\$ 1,471.81
Other Income	\$ 6,988.21		\$ 341.43	\$ 1,024.61	\$ 1,147.36
TOTAL INCOME		\$ 618,899.28	\$ 87,378.65	\$ 106,448.90	\$ 73,874.66
LESS COST OF SALES					
Bar opening Stock	\$ 22,550.27		\$ 19,988.93	\$ 22,800.47	\$ 21,328.02
ost sales Expenses	\$ 120,512.05		\$ 20,975.02	\$ 21,573.70	\$ 14,808.81
Bar Closing Stock	-\$ 21,315.00		-\$ 21,315.00	-\$ 19,988.93	-\$ 22,800.47
Total Cost of Sales	\$ 121,747.32	\$ 121,747.32	\$ 19,648.95	\$ 24,385.24	\$ 13,336.36
GROSS PROFIT		\$ 497,151.96	\$ 67,729.70	\$ 82,063.66	\$ 60,538.30
					80%
EXPENSES					
Operating/Facilities Office	\$ 72,901.41		\$ 11,854.75	\$ 14,765.42	\$ 7,242.22
Bowls	\$ 16,638.63		\$ 5,923.46	\$ 1,433.43	\$ 526.44
Coporate Bowls	\$ -		\$ -	\$ -	\$ -
Other Expenses	\$ 9,301.97		\$ 5,108.08	\$ -	-\$ 3,901.60
Buildings	\$ 33,198.91		\$ 4,648.81	\$ 6,372.70	\$ 6,633.64
Greens & Grounds	\$ 1,045.94		\$ 302.00	\$ -	\$ -
Bar expenses	\$ 91,947.28		\$ 14,137.37	\$ 12,230.08	\$ 12,756.47
Board of Management	\$ 564.55		\$ -	\$ 102.73	\$ -
Bingo Expensse	\$ 130,249.82		\$ 20,778.30	\$ 23,288.89	\$ 16,848.88
icens fees /Legal fees	\$ 922.47		\$ 131.75	\$ -	\$ 628.00
Fund Raising Expenses	\$ 29,562.21		\$ 4,465.69	\$ 6,012.73	\$ 4,725.98
Catering	\$ 9,026.43		\$ 1,634.97	\$ 2,328.45	\$ 831.84
Bank Charges	\$ 2,758.18		\$ 467.43	\$ 410.22	\$ 508.25
Wages Salaries Office	\$ 47,570.84		\$ 8,318.03	\$ 7,862.40	\$ 7,911.53
		\$ 445,688.64	\$ 77,770.64	\$ 74,807.05	\$ 54,711.65
NETT PROFIT		\$ 51,463.32	-\$ 10,040.94	\$ 7,256.61	\$ 5,826.65
					10%
SUMMARY - BAR		YTD	MTD	MTD	MTD
Bar sales	\$ 269,289.10		\$ 48,587.71	\$ 44,045.59	\$ 36,854.97
less					
Cost of Sales	\$ 121,747.32		\$ 19,648.95	\$ 24,385.24	\$ 13,336.36
GROSS PROFIT		\$ 147,541.78	\$ 28,938.76	\$ 19,660.35	\$ 23,518.61
less					
			60%	45%	64%

Bar Expenses	\$ 91,947.28	34%	\$ 14,137.37	\$ 12,230.08	\$ 12,756.47
NETT PROFIT	\$ 55,594.50	21%	\$ 14,801.39	\$ 7,430.27	\$ 10,762.14
			30%	17%	29%
SUMMARY BINGO			MTD	MTD	MTD
Bingo Sales	\$ 159,533.00		\$ 25,071.57	\$ 28,702.45	\$ 23,068.42
less					
Bingo Expenses	\$ 130,249.82		\$ 20,778.30	\$ 23,288.89	\$ 16,848.88
NETT PROFIT	\$ 29,283.18	18%	\$ 4,293.27	\$ 5,413.56	\$ 6,219.54
			17%	19%	27%
SUMMARY OTHER			MTD	MTD	MTD
INCOME					
Subscriptions	\$ 71,762.28		-\$ 2,971.92	\$ 115.45	-\$ 189.08
Bowls	\$ 45,964.98		\$ 9,219.08	\$ 6,423.14	\$ 4,536.15
Fund raising	\$ 54,132.95		\$ 5,338.16	\$ 24,219.49	\$ 6,985.03
Coporate Bowls	\$ -		\$ -	\$ -	\$ -
Catering	\$ 11,228.76		\$ 1,792.62	\$ 1,918.17	\$ 1,471.81
Other Income	\$ 6,988.21		\$ 341.43	\$ 1,024.61	\$ 1,147.36
	\$ 190,077.18		\$ 13,719.37	\$ 33,700.86	\$ 13,951.27
Less EXPENSES					
Office & General	\$ 72,901.41		\$ 11,854.75	\$ 14,765.42	\$ 7,242.22
Bowls	\$ 16,638.63		\$ 5,923.46	\$ 1,433.43	\$ 526.44
Coporate bowls	\$ -		\$ -	\$ -	\$ -
Other Expenses	\$ 9,301.97		\$ 5,108.08	\$ -	-\$ 3,901.60
Buildings	\$ 33,198.91		\$ 4,648.81	\$ 6,372.70	\$ 6,633.64
Grrens & Grounds	\$ 1,045.94		\$ 302.00	\$ -	\$ -
Board of Mangement	\$ 564.55		\$ -	\$ 102.73	\$ -
License Fees/ Legal Fees	\$ 922.47		\$ 131.75	\$ -	\$ 628.00
Fund Raising Expenses	\$ 29,562.21		\$ 4,465.69	\$ 6,012.73	\$ 4,725.98
Catering	\$ 9,026.43		\$ 1,634.97	\$ 2,328.45	\$ 831.84
Bank Charges	\$ 2,758.18		\$ 467.43	\$ 410.22	\$ 508.25
Wages / Salaries Office	\$ 47,570.84		\$ 8,318.03	\$ 7,862.40	\$ 7,911.53
	\$ 223,491.54		\$ 42,854.97	\$ 39,288.08	\$ 25,106.30
NETT LOSS	-\$ 33,414.36		-\$ 29,135.60	-\$ 5,587.22	-\$ 11,155.03
			-212%	-17%	-80%
SUMMARY NETT PROFIT					
Bar	\$ 55,594.50		\$ 14,801.39	\$ 7,430.27	\$ 10,762.14
Bingo	\$ 29,283.18		\$ 4,293.27	\$ 5,413.56	\$ 6,219.54
Other	-\$ 33,414.36		-\$ 29,135.60	-\$ 5,587.22	-\$ 11,155.03
TOTAL NETT PTOFIT	\$ 51,463.32		-\$ 10,040.94	\$ 7,256.61	\$ 5,826.65
Check Totals			-\$ 10,040.94	\$ 7,256.61	\$ 5,826.65
Variance			\$ 0.00	-\$ 0.00	\$ 0.00

KEY INDICATORS	KPI's	YTD - April - Sep 23	Mth -Sep 23	Mth -Aug 23	Mth -July 23
BAR GROSS PROFIT	60%	55%	60%	45%	64%
BAR NETT PROFIT	25%	21%	30%	17%	29%
BINGO	20%	18%	17%	19%	27%

Balance Sheet

As of September 2023

ABN: 84 271 638 422

Email: accounts@hallsheadbowling.com.au

1-0000	ASSETS		
1-1000	CURRENT ASSETS		
1-1050	CASH ON HAND		
1-1052	Bar Float	\$5,500.00	
1-1054	Petty Cash Ladies Bowls	\$50.00	
1-1055	Office Terminal Float	\$500.00	
1-1056	Bingo Float	\$3,200.00	
1-1057	Winning Payments Float	\$1,550.00	
1-1060	Petty Cash Office	\$300.00	
1-1061	Cash Office	\$1,340.75	
	Total CASH ON HAND		\$12,440.75
1-1120	CASH AT BANK		
1-1121	Current Account	\$29,360.42	
1-1122	Eftpos A/C	\$817.50	
1-1123	Greens Replacement Fund TD 1	\$121,801.64	
1-1124	Staff Leave & L/S/L. Provision	\$10,773.58	
1-1125	Greens Replacement Fund TD 2	\$55,598.36	
1-1126	Purchasing A/c	\$1,590.63	
1-1127	Greens & Capital Exp Savings	\$69,631.30	
	Total CASH AT BANK		\$289,573.43
	Total CURRENT ASSETS		\$302,014.18
1-1200	OTHER ASSETS		
1-1210	Trade Debtors	\$9,360.50	
1-1250	Undeposited Funds	\$8,230.55	
1-1256	Pre-Paid Works Comp Insurance	\$1,005.41	
1-1257	Insurance prepayments	\$3,274.49	
1-1258	Prepaid Building Insurance	\$1,617.39	
1-1259	Pre-Paid Lease Fees	\$368.07	
1-1261	Premises Painting - Amortised over 2 Years 2024	\$15,387.00	
1-1262	Premises Painting - Amortised over 2 years 2025	\$15,387.00	
	Total OTHER ASSETS		\$54,630.41
1-1300	INVENTORY		
1-1304	Bowls Stock Apparell on Hand	\$17,968.75	
1-1305	Bar Stock	\$21,315.00	
1-1307	Bingo Stock on Hand	\$4,779.00	
	Total INVENTORY		\$44,062.75
1-1350	IdealPos/OzBiz Accounts		
1-1353	OzBiz Balance Adjustment	-\$2,379.95	
1-2000	NON-CURRENT ASSETS		
1-2050	Provision for Depreciation	-\$15,000.00	
1-2105	Office Equipment	\$55,338.72	
1-2106	Prov. - Office Equip	-\$42,458.80	
1-2110	General Equipment	\$255,104.29	
1-2111	Prov. - General Equipment	-\$182,103.11	
1-2115	Sundry Equipment	\$65,006.06	
1-2116	Prov. - Sundry Equipment	-\$51,720.03	
1-2250	Furniture	\$125,824.87	
1-2251	Prov.- Furniture	-\$101,985.05	
1-2260	Carpet & Flooring	\$25,301.64	
1-2261	Prov.- Carpet & Flooring	-\$24,980.08	
1-2300	Property	\$4,527.27	

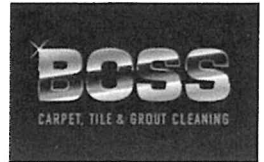
This report includes Year-End Adjustments.

Balance Sheet

As of September 2023

1-2305	Greens & Grounds		\$49,040.24
1-2306	Prov. - Grounds & Greens		-\$5,314.80
1-2309	Leasehold Improvements at cost		\$3,606,698.89
1-2310	Prov. - Leasehold Improvements		-\$546,499.00
Total ASSETS			\$3,615,108.50
2-0000	LIABILITIES		
2-1000	CURRENT LIABILITIES		
2-1110	Members Funds - Ideal Pos		\$15,572.67
2-1120	Men & Ladies Affiliation Fees		\$15,279.31
2-1160	Men's Pennant Wind Up funds		\$1,000.00
2-1180	Melbourne Cup		\$1,068.20
2-1200	Prepayments		\$256.64
2-1210	Trade Creditors		\$54,696.88
2-1225	Provision for Staff Accrued AL & LSL		\$11,934.00
2-1230	Community Raffle		\$1,175.00
2-1231	Tribuite Night		-\$567.15
2-1234	Ladies Wind Up		\$1,000.00
2-1237	Mens Triples		-\$100.00
2-1239	Function Deposits to be Returned		\$2,000.00
2-1241	Suspence		\$885.39
2-1242	Ladies Gala Day - Oct 2023		\$537.27
2-1243	Harcourts Cup		\$27.27
2-1300	GST		
2-1310	GST Payable	\$22,633.78	
2-1330	Input Tax Credit Control	-\$11,787.99	
2-1350	GST on WEG Tax	\$256.59	
2-1360	Wine Equalisation Tax	\$2,789.97	
2-1500	PAYG		
2-1510	PAYG Withholding	\$2,225.69	
2-1520	Superannuation Payable	\$6,810.58	
2-1530	Superannuation Sacrifice	\$600.00	
Total CURRENT LIABILITIES			\$128,294.10
2-6000	NON-CURRENT LIABILITIES		
2-6130	Mand Council Ln Expires 04/28		\$169,232.71
Total NON-CURRENT LIABILITIES			\$169,232.71
Total LIABILITIES			\$297,526.81
Net Assets			\$3,317,581.69
3-0000	PROPRIETORSHIP		
3-5000	Members Funds		\$89,740.91
3-8000	Retained Earnings		\$3,176,384.50
3-9000	Current Year Earnings		\$51,456.28
Total PROPRIETORSHIP			\$3,317,581.69

This report includes Year-End Adjustments.



QUOTE

Halls Head Bowling & Recreation Club (INC)

Date
11 Oct 2023

Quote Number
QU-0116

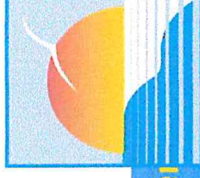
BOSS CARPET
CLEANING
T: 0487 146 664
E:
enquiries@boss carpetcleaning.com.au
ABN: 57791541170

Description	Quantity	Unit Price	GST	Amount AUD
Tile and grout cleaning	1.00	1,078.00	10%	1,078.00
Tile and Grout sealing.	1.00	3,118.50	10%	3,118.50
		INCLUDES GST 10%		381.50
		TOTAL AUD		4,196.50

Terms

Quotes valid for 30 days from date of supply

4. Facilities and Services



Provide facilities and services that meet or exceed the expectations of our members, partner community.

Task	Time Line
4.1 Review bar staffing levels to ensure they meet Club requirements	Short Medium
4.2 Review external catering arrangements	Short
4.3 Paint exterior and interior of building in terms of our lease	Completed Q2 2023
4.4 Explore replacement of clubhouse furniture Oct 23 – on hold – plan with 4.5 bi-fold doors	Medium
4.5 Develop a plan to install bi-fold doors in the clubhouse leading to A green Oct 23 – included in Funding Matrix - ~ \$300k. To be reviewed by Projects Work Committee	Short Medium
4.6 Investigate replacement of old solar invertors Oct 23 – obtaining quote for wiring upgrade if required	Short Medium Long

= within next 12 months, short-medium = 1 – 3 years, medium = 3- 5 years, long = 5 – 10 years

4. Facilities and Services (cont.)



Provide facilities and services that meet or exceed the expectations of our members, partners and community.

Task	Time Line
4.7 Investigate replacement of existing heating and cooling systems with a centralized unit <i>Oct 23 – included in Funding Matrix ~ \$80k timing to be determined</i>	Medium Long
4.8 Continually review member card system to ensure effectiveness	Short Medium
4.9 Obtain proposal and quote to upgrade Audio Room	Short Medium
4.10 Review use of kitchen cool room	Short

Short = within next 12 months, short-medium = 1 – 3 years, medium = 3- 5 years, long = 5 – 10 years