



Halls Head Bowling and Recreation Club (Inc.)

Minutes

Minutes of the Board of Management Meeting

Date: 14th July 2023

Meeting Opened at: 08:30am

Present: President Wayne Langborne , Secretary Graham Doy, Director of Ladies Bowls Kaye Sewell, Director of Partnerships Bill Morgan, Director Greens and Grounds Bob Plater (phone link), Director House Peter Little (phone link). Trevor Verran (for L Brown)

Apologies: Treasurer Lindsay Brown, Director of Catering Robyn White

Obituaries: Nil

Motion by John Parker

Move to approve the minutes of the July 14, 2023, meeting

Minutes of Previous Meeting:

Seconded by Bill Morgan and carried without dissent.

Signed by President _____

Business Arising; Nil

New Members: new members approved total 18– 9 social, 4 restricted, 4 full, 1 Country

Motion by John Parker

Move to approve all new members

Seconded Bill Morgan and carried without dissent.

Correspondence:

City of Mandurah Sports Awards

Action: President to explore

Member re Acts of Disability Discrimination

Action: Reply from President

Email re Halls Head Hoggs

Action: Reply President

Letter SW Business and Sports Club

Action: Bill Morgan to follow up

Email Natalie Garnsworthy re Lease expiry

Email to RAAFA thanking them for chair donation

Letter from Mandurah Districts Ladies Darts Assoc.

Reports:

Finance and Administration – as per the attached report and Trevor Verran comments; bowls and bar revenue down due to wet weather and members away on holidays. Bar and office staff expenses higher than average due to 3 fortnightly pays in June.

Bowls

Men's Bowls – desperately need more bowls coaches to accommodate bowls coaching in September

Ladies Bowls – see attached. Kaye also spoke about scoreboard options (Cleverboards like Port Bouvard or Electronic).

Action: President to discuss Electronic Boards with our IT people

Facilities and Services

Social – no report

Catering – no report

House – discussed cleaning requirements for hoods (annual/bi-annual).

Bar – no report

Greens and Grounds – no report. Director Bob Plater commented that C green fix is in hand will be addressed when he returns from holiday.

Partnerships, Memberships and Marketing – as per attached report.

Motion by Bill Morgan

Move to accept all reports

Seconded Kaye Sewell and carried without dissent.

General Business

President Wayne Langborne advised the board that Bar Director Greg Crisp has resigned due to personal reasons. Social Director Hugh Donnelly has also resigned.

Recommended by President in accordance with our Constitution Clause 24.2 Lorraine Heckingbottom be seconded to fill the Social Directors vacancy.

Motion by Bob Plater

Lorraine Heckingbottom be seconded to fill the vacant Social Director position.

Seconded John Parker and carried without dissent

Action: President to write to Hugh thanking him for his ongoing services to the Club.

Action: President to have further discussions with Greg Crisp re Bar Directors position.

Michelle Hall from Clubs WA meeting with John Parker and Peter Brophy to finalise Club Constitution.

The Board of Management approve the decision to accept one quote of \$6500 to install a new security system.

Motion by Bob Plater

Approve the decision to accept one quote for a new security system.

Seconded Peter Little and carried without dissent.

Halls Head Hoggs apparel discussed – the shirts were not approved by the Board of Management as required in HHBC By-Laws, Policies and Standing Orders Clause 4.

Motion by Kaye Sewell

Establish a sub-committee under the leadership of the President to design a new social shirt as expeditiously as possible. Members Gail Nimmo and Tony Moore to be invited to join this sub-committee.

Seconded by seconded Bill Morgan and carried without dissent.

The Board has approved the sale of Breast Cancer Awareness Shirts within the Club.

Secretary Graham Doy suggested we appoint a Project Committee of 5-6 members to prioritise our capital projects into stages to facilitate funding and construction. Held over for further discussion.

Director of Partnerships Bill Morgan spoke about Pinjarra Bowling Clubs 500 Club initiative.

Action: President will get details from Pinjarra.

President spoke about the erection and naming of a new shed for coaching equipment.

Alternative locations suggested.

Action: Bill Morgan to discuss with Peel Bowling and Jackie Henry. Not to be erected until Bob Plater returns.

As agreed by the Board of Management at the June meeting an additional administration assistant has been employed. Susan Ross commenced on Monday 10th July.

Discussion about how we might recognise HHBC legends – perhaps A Green becomes a ‘Legends Green’ with a plaque listing our legends.

Strategic Plan

Secretary Graham Doy updated the Board on the progress against plan for Finance and Administration and Facilities and Services as best he could in the absence of responsible directors.

Strategic Plan Action Plan updates;

1. Governance – June, September, December, March
2. Finance and Administration – July, October, January, April
3. Bowls – June, September, December, March
4. Facilities and Services – July, October, January, April
5. Greens and Grounds – **August**, November, February, May
6. Partnerships, Memberships and Marketing – **August**, November, February, May

Action Items

1. City of Mandurah Sports Awards - President to explore
2. Member letter re Acts of Disability Discrimination – President to reply
3. Email re Halls Head Hoggs – President to reply establish a sub-committee to design a new social shirt
4. President to discuss Electronic Score Boards with our IT people
5. President to write to Hugh Donnelly thanking him for his ongoing services to the Club.

6. President to have further discussions with Greg Crisp re Bar Directors position.
7. Pinjarra Bowling Clubs 500 Club initiative - President to get details from Pinjarra Bowling Club
8. Coaching storage shed location to be discussed with Peel Bowling Club and Jackie Henry – Bill Morgan

Date of Next Meeting: 11th August 2023

Meeting Closed: 10:30

Graham Doy

Secretary