



HALLS HEAD BOWLING & RECREATION CLUB INC

DRESS CODE POLICY 2023-2024

As an organisation offering professional services in the market place, Halls Head Bowling and Recreation Club (Inc.) has a responsibility to ensure appropriate dress standards are maintained by all staff, whether or not they are required to meet clients, attend meetings or other forums in the public or business arena.

All staff are required to wear appropriate attire in the workplace Acceptable clothing is defined as:

- Collared or crew necked shirts/blouses – no singlets
- Smart casual trousers/pants or skirts/dresses – no torn jeans, shorts or ski pants
- Company supplied uniform
- Dress or leather fully covered shoes
- Protective clothing appropriate to the work being undertaken – i.e. head wear for sun protection
- Personal Protective Equipment (PPE) or safety gear must be worn when required
- Halls Head Bowling and Recreation Club (Inc.) does not tolerate scruffy, unkempt, or unprofessional attire, nor any extremes of fashion that may be offensive to co-workers, eg. obscene tops, midriff tops or see through clothing
- Halls Head Bowling and Recreation Club (Inc.) reserves the right to send a staff member home to change where a staff member's clothing or appearance is determined to be unacceptable.

Policy Review

This policy will be reviewed annually to ensure it remains relevant to club operations and reflects both community expectations and legal requirements.

Signature

Signed: _____

Club President

Date: 10th June 2023

Signed: _____

Club Secretary

Date: 19th June 2023

Next policy review date is June 2024

